



*Maisie Poppins*  
**Nursery**

the holistic approach to childhood

**Maisie Poppins Nursery: Updated Policies & Procedures**

**Medication Policy and procedure**

**Policy**

I am happy to give appropriate your medication to your child within the parameters of the following conditions:

- Medication is prescription only from the child's GP such as antibiotics for non-contagious illness when the child is feeling well enough to attend nursery and also allergy medication such as epi pens and medication for any other relevant health conditions.
- A stamped/signed letter from the GP outlining the need for the medication and administering instructions and also confirming the illness and that its safe for the child to be in childcare for themselves and others.
- The child's parent or guardian has given written and signed consent that includes clear instructions, dosages and timings.
- The same guidance matches the prescription information sticker on the bottle and in the letter from the registered doctor or health professional or hospital. The manufacturers guideline's and expiry date is clearly visible.
- Medication is in original packaging, unopened and not decanted. (Please ask the GP for x 2 prescriptions if required, one for nursery one for home).
- We are not able to give children any alternative medicines or 'health benefits' in any form such as homeopathy.
- I will not be able to give any cough medicine to any child in my care as messages from research/guidance state this is not helpful for a child/toddler/baby's cough and should not be given. If you are worried about a child's cough please take them to the doctor to work out what type of cough it is so it can be responded too appropriately and let us know.

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Limited company number: 0967108  
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- I am not able to give any ibuprofen or paracetamol to your child.
- Parents and staff need to sign the appropriate folder each time any medication is given at pick up.

### **Procedure**

You will need to sign the medication book which will be regularly reviewed to ensure that there are no changes, for example a child may no longer be able to take some medicines if found to be allergic.

It is vital that you inform the nursery of any medication you may have given your child before they arrive into our care. We need to know what medicine they have had, the dose and time given.

We will ensure that all medication given to us is stored correctly in a locked box with a key code that only staff know of in our office or in the nursery fridge as appropriate. (antibiotics) We will check that it is still within its expiry date and alert you if it is not and dispose of it. We will let you know when we are running low in order to replace it.

If your child has a self-held medication please obtain an additional one for us to be kept at childcare. If your child has acute allergies and carries/needs an EpiPen, please discuss the matter with me in order for us to ensure we understand and are able to fully respond to your child's medical needs.

If your child needs to take medication prescribed by a doctor, please discuss this with me. In some cases, a child needing antibiotics may be asked not to attend in case they react to the medication and to prevent the spread of an infection to others.

We will record all medication administered in the medication book and parental signature at the end of each day will be required.

If you have any concerns regarding medication please do not hesitate to discuss them with us.

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