



Maisie Poppins
Nursery

the holistic approach to childhood

Maisie Poppins Nursery: Updated Policies & Procedures

Educational Observations Policy & Procedure

Policy

We commit to recording educational observations for each child under age 5 in our care charting and recording their progress and breakthrough moments across the EYFS (Early years Foundation Stage April 2017).

Procedure

We will create this book on our childcare educational software where parents and staff can both access and contribute to it as often as they like. There is an expectation that parents/carers/family members etc. also contribute to the book and work on it with us in partnership.

At the end of the childcare placement a 'moving on report' will be created online for the child and emailed to the parents and the new childcare placement if there is one. The child's details will then be removed permanently from our childcare software and it will no longer be accessible to the parents of the child whose placement has ended as per GDPR regulations.

Letters will be given re sharing media images of your children to consider and sign for permission when in agreement upon contract start for our website and any relevant safe materials, parent choice will always be respected.

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